

Pursuant to due and proper notice in accordance with the Bylaws of the Authority accordance with the Bylaws of the Authority and Statute of the Commonwealth of Pennsylvania, the Board of Directors of the Redevelopment Authority of the City of Titusville met at 12:00 P.M. Monday, August 1, 2016, at 701 E. Spring Street, Bldg. #4, 2<sup>nd</sup> Floor, Titusville, Pennsylvania. Present were: Mrs. Char Ruot – Chairman, Mr. Steve Coleman – Vice-Chairman, Mrs. Jill Neely, Mr. James Becker - TRA Executive Director, Mrs. Renea Howe – Secretary, Mrs. Kristen Kerr – Financial Coordinator, Mrs. Deb Eckelberger – Director of Business Outreach, Mrs. Laurie Baker – Grant Manager, Mrs. Merrilyn Marsh – Grant Writer, Mr. Larry Manross – City Manager, Mr. Mark Heim – Lightning Strike Productions and Mrs. Mary Hill – Titusville Herald.

Mrs. Ruot called the meeting to order at 12:07 p.m.

**1. Public Comments:**

**2. Approval of the Minutes of the July 11, 2016 Reorganization Meeting, the Minutes of the July 11, 2016 Regular Meeting and the Treasurers Reports from June 30, 2016.**

With a motion made by Mr. Coleman and a second by Mrs. Neely, the Minutes of the July 11, 2016 Reorganization Meeting, the Minutes of the July 11, 2016 Regular Meeting and the Treasurers Reports from June 30, 2016 were accepted as presented. Motion carried.

**3. Bills and Communications:**

**3.1 Titusville Herald – 2014 CDBG Demolition and 2015 CDBG - \$328.20**

Mr. Becker explained the bill for Titusville Herald was for advertising for the 2014 CDBG Demolition Project and also for the 2015 CDBG modification.

Mrs. Ruot asked for a motion to approve the bill for the Titusville Herald for 2014 CDBG Demolition and 2015 CDBG. With a motion made by Mrs. Neely and a second by Mr. Coleman the bill for the Titusville Herald was approved. Motion carried.

Mr. Becker stated Klapac has finished the 2014 CDBG Demolition Project so there will be a bill for final payment at next month's meeting.

**4. Old Business:**

**4.2 Towne Square Update**

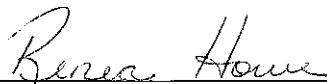
Mr. Becker explained the contractors are working on the trim work and painting above the old Thompson's Drug Store as well as the ceiling portion and trim on the entrance on Spring Street. TRA has entered into a contract with Grise Audio Visual Center for the conference room equipment and also with Otis for the elevator repairs and upgrades.

**5. New Business:**

**6. Adjournment:**

Mrs. Ruot asked for a motion to adjourn the meeting. With a motion made by Mr. Coleman and a second by Mrs. Neely the meeting was adjourned at 12:11 p.m.

Respectfully submitted,



---

Renea Howe  
Recording Secretary



---

Mr. James E. Come  
Secretary