

Pursuant to due and proper notice in accordance with the Bylaws of the Authority accordance with the Bylaws of the Authority and Statutes of the Commonwealth of Pennsylvania, the Board of Directors of the Titusville Redevelopment Authority met at 12:00 P.M. Monday, August 14, 2017, at 110 W. Spring Street, 2nd Floor, Titusville, Pennsylvania. Present were: Mrs. Char Ruot – Chairman, Mr. Stephen Coleman – Vice- Chairman, Mr. James Come – Secretary, Mr. Roger Gordon, Mrs. Renea Howe – Staff Secretary, Mrs. Kristen Kerr – Financial Coordinator, Mrs. Laurie Baker – Deputy Director, Mrs. Merrilynn Marsh – Grant Writer, Mr. Jason Reagle – Authority Solicitor, Mrs. Esther Smith - Mayor and Mrs. Mary Hill – Titusville Herald.

Mr. Jason Reagle called the Reorganizational Meeting of the Titusville Redevelopment Authority to order at 12:00 p.m.

1. Public Comments:

2. New Business

2.1 Roger Gordon's appointment to the Board

The letter received from the City of Titusville dated July 31, 2017 regarding Roger Gordon's appointment to the TRA Board was included in the Board packs. Mr. Gordon's term is for 5 years ending in June 2022.

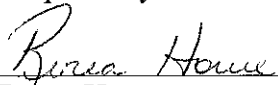
2.2 Board Reorganization

Mr. Reagle entertained a motion for nominations for the slate of officers. Mr. Come made a motion that the slate of officers are Char Ruot – Chairman, Stephen Coleman – Vice-Chairman, James Come – Secretary, Joe Thompson – Treasurer and Roger Gordon – Assistant Secretary/Treasurer. There was a second motion made by Mr. Coleman. Mr. Reagle called for the vote from the board members. The slate of officers for the Board of the Titusville Redevelopment Authority was approved.


3. Adjournment:

Mr. Reagle adjourned the Reorganizational Meeting at 12:03 p.m.

Respectfully Submitted,



Renea Howe
Recording Secretary



James C. Come
Board Secretary

Pursuant to due and proper notice in accordance with the Bylaws of the Authority accordance with the Bylaws of the Authority and Statute of the Commonwealth of Pennsylvania, the Board of Directors of the Redevelopment Authority of the City of Titusville met at 12:00 P.M. Monday, August 14, 2017, at 110 W. Spring Street, Towne Square, 2nd Floor, Titusville, Pennsylvania. Present were: Mrs. Char Ruot – Chairman, Mr. Steve Coleman – Vice-Chairman, Mr. Jim Come - Secretary, Mr. Roger Gordon – Asst. Secretary/Treasurer, Mrs. Renea Howe - Secretary, Mrs. Laurie Baker – Deputy Director, Mrs. Kristen Kerr – Financial Coordinator, Mrs. Merrilynn Marsh – Grant Writer, Mr. Jason Reagle – Solicitor, Mrs. Esther Smith – Mayor and Mrs. Mary Hill – Titusville Herald.

Mrs. Ruot called the meeting to order at 12:03 p.m.

1. Public Comments:

2. Approval of the Minutes July 10, 2017 Regular Meeting and the Treasurer’s Reports from July 31, 2017.

Mrs. Ruot asked for a motion to approve the Minutes of the July 10, 2017 Regular Meeting and the Treasurer’s Reports from July 31, 2017. With a motion made by Mr. Coleman and a second by Mr. Come the Minutes and Treasurer’s reports were accepted as presented. Motion carried.

3. Bills and Communications:

4. Old Business:

4.1 Towne Square Update

Mrs. Baker stated TS is gaining a new tenant on the 3rd Floor, it is Los Scales Elder Law Firm and they will be moving in the beginning of September. There is a new Towne Square sign on the front of the building, it will eventually have lights shining on it and the interior signage will soon be put up.

4.2 Street and Trail Signs Update

Mrs. Baker explained the new directional signs are now being placed around town along Main Street, Martin Street and Allen Street. These signs include street names, share the road and directions for the Trails. Signs will be placed at the entrances into the City and also new signs for the parks.

4.3 Street Light Project Phase III Update

Mrs. Baker stated this project is moving along with new lights being placed on Diamond and Martin Streets, poles that needed painted are done and all the electric has been installed for the new poles, waiting on the bases and fixtures to be delivered.

4.4 Trail Expansion Feasibility Study Bicycle Suitability Map & Plan Update

Mrs. Baker explained this project is still moving forward, waiting to receive information from PennDot and once all the information is gathered, Weber Murphy Fox will then schedule another public meeting to discuss all the findings regarding this project.

4.5 C2P2 DCNR Grant - Queen City Trail to Town Route Update

Mrs. Marsh stated we are in the pre-construction phase, still working on the RFP to hire a design consultant.

4.6 Oil Creek Water Trail Update

Mrs. Marsh stated we received the unofficial word that Oil Creek has been designated as a PA Water Trail. Waiting on the official announcement from DCNR and then TRA will issue a press release.

5. New Business:

5.1 Resolution 02-17 Authorizing Deputy Directors to sign

Mrs. Ruot stated that with the change of the Executive Director's position Resolution 02-17 will Authorize Laurie Baker and Deb Eckelberger as Deputy Directors to sign.

Mrs. Ruot asked for a motion to approve Resolution 02-17 Authorizing Laurie Baker and Deb Eckelberger to sign as Deputy Directors. With a motion made Mr. Come and a second by Mr. Coleman, Resolution 02-17 Authorizing Laurie Baker and Deb Eckelberger to sign as Deputy Directors was approved. Motion carried.

5.2 Resolution 03-17 Northwest Savings Bank Signatures and Closures

Mrs. Ruot explained due to the change in the Board Members of TRA it is necessary to do new signature cards.

Mrs. Ruot asked for a motion to approve Resolution 03-17 Northwest Savings Bank Signatures and Closures. With a motion made by Mr. Come and a second by Mr. Gordon, Resolution 03-17 Northwest Savings Bank Signatures and Closures was approved. Motion carried with Mr. Coleman abstaining.

5.3 Resolution 04-17 Farmer's National Bank Signatures and Closures

Mrs. Ruot explained due to the change in the Board Members of TRA it is necessary to do new signature cards.

Mrs. Ruot asked for a motion to approve Resolution 04-17 Farmer's National Bank Signatures and Closures. With a motion made by Mr. Come and a second by Mr. Coleman, Resolution 04-17 Farmer's National Bank Signatures and Closures was approved. Motion carried.

5.4 Future TRA Meeting Schedule

Mrs. Ruot explained with the majority of the TRA projects wrapping up, monthly TRA meetings are not needed at this time, so we are going to schedule the TRA Board meetings quarterly which the next meeting will be Monday, November 6th at 12:00 p.m.

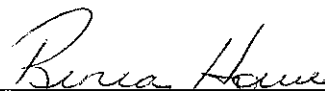
6. Other Business:

Mrs. Baker stated TRA received a request from the Greater Titusville Development Foundation and asked Mrs. Marsh if she would explain the request. – See attached.

7. Adjournment:

Mrs. Ruot asked for a motion to adjourn the meeting. With a motion made by Mr. Coleman the meeting was adjourned at 12:19 p.m.

Respectfully submitted,



Mrs. Renea Howe
Recording Secretary

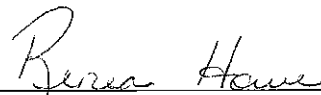


Mr. James Come
Secretary

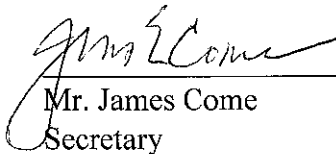
At the regular meeting of the Titusville Redevelopment Authority held on August 14, 2017 Mrs. Marsh explained that the Greater Titusville Development Foundation By-laws state that the TRA Executive Director will sit on the Foundation Board. Since TRA is without an Executive Director at this time, the Foundation is unable to fill the vacancy left by Mr. Becker. Mrs. Marsh stated the Foundation is asking for permission from the TRA Board to allow GTDF to amend their by-laws to state the Head of the Titusville Community Development Agencies shall sit on the GTDF Board. Therefore, allowing a new Executive Director or one of the current Deputy Directors to sit on the Foundation Board.

Mrs. Ruot asked for a motion to grant permission to the Greater Titusville Development Foundation to amend their by-laws to state the Head of the Titusville Community Development Agencies shall sit on the GTDF Board. With a motion made by Mr. Coleman and a second by Mr. Come the amendment to the GTDF By-laws was approved. Motion carried.

Respectfully submitted,



Mrs. Renea Howe
Recording Secretary



Mr. James Come
Secretary