

Pursuant to due and proper notice in accordance with the Bylaws of the Authority accordance with the Bylaws of the Authority and Statute of the Commonwealth of Pennsylvania, the Board of Directors of the Redevelopment Authority of the City of Titusville met at 12:00 P.M. Monday, January 09, 2017, at 701 E. Spring Street, Bldg. #4, 2<sup>nd</sup> Floor, Titusville, Pennsylvania. Present were: Mrs. Char Ruot – Chairman, Mr. Steve Coleman – Vice-Chairman, Mr. Jim Come - Secretary, Mrs. Jill Neely – Treasurer, James Becker - TRA Executive Director, Mrs. Renea Howe – Secretary, Mrs. Deb Eckelberger – Director of Business Outreach, Mrs. Laurie Baker – Grant Manager, Mrs. Merrilynn Marsh – Grant Writer, Mr. Larry Manross – City Manager, Mrs. Mary Hill – Titusville Herald and Mr. Mark Heim – Lightning Strike Productions.

Mrs. Ruot called the meeting to order at 12:05 p.m.

**1. Public Comments:**

**2. Approval of the Minutes December 5, 2016 Regular Meeting and the Treasurer’s Reports from November 30, 2016.**

With a motion made by Mr. Coleman and a second by Mrs. Neely, the Minutes of the December 5, 2016 Regular Meeting and the Treasurer’s Reports from November 30, 2016 were accepted as presented. Motion carried.

**3. Bills and Communications:**

**4. Old Business:**

**4.1 Towne Square Update**

Mr. Becker stated the 2<sup>nd</sup> floor is 95% completed, waiting to hear from Labor and Industry to schedule an inspection and certification for the elevator and the drywall is up on the 3<sup>rd</sup> floor.

We have 3 leases in various stages of negotiations with previous tenants who are ready to move back in to Towne Square.

**4.2 Street Light Project Phase III Update**

Mr. Becker stated the Street Light Project Phase III was awarded last month to A&MP Electric. The engineers are finalizing the scope of work and scheduling a pre-construction meeting to sign the contracts.

**5. New Business:**

**5.1 NW Greenways Block Grant for the Titusville Trail Expansion Feasibility Study**

**5.2 NW Greenways Block Grant for the Bicycle Suitability Map Plan**

Mr. Becker stated the two NW Greenways Block Grants were a joint application totaling \$25,000. Two projects with one consultant to do both. The trail expansion will be from Titusville to Hydetown and the Bicycle Suitability Plan will be to connect Titusville with Union City, Pittsfield/Warren, Meadville, Emlenton and Tionesta which are connections to Bicycle PA Routes.


**5.3 C2P2 DCNR Grant for the Queen City Trail to Town Route**

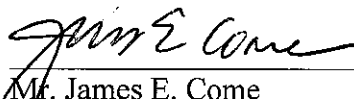
Mr. Becker explained the C2P2 DCNR Grant for the Queen City Trail to Town Route received totaled \$88,500. These funds will allow for the trail to be extended from the South end of Martin St., behind Southwoods, up to Fleming Park and Route 27. The RFP for these projects will be going out as soon as the contract for the grant is received.

**6. Adjournment:**

Mrs. Ruot asked for a motion to adjourn the meeting. With a motion made by Mrs. Neely the meeting was adjourned at 12:13 p.m.

Respectfully submitted,

  
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Renea Howe  
Recording Secretary

  
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Mr. James E. Come  
Secretary