

Pursuant to due and proper notice in accordance with the Bylaws of the Authority accordance with the Bylaws of the Authority and Statute of the Commonwealth of Pennsylvania, the Board of Directors of the Redevelopment Authority of the City of Titusville met at 12:00 P.M. Monday, March 6, 2017, at 701 E. Spring Street, Bldg. #4, 2nd Floor, Titusville, Pennsylvania. Present were: Mrs. Char Ruot – Chairman, Mr. Steve Coleman – Vice-Chairman, Mr. Jim Come - Secretary, Mrs. Jill Neely – Treasurer, Mr. Joseph Thompson – Asst. Secretary/ Treasurer, James Becker - TRA Executive Director, Mrs. Renea Howe – Secretary, Mrs. Kristen Kerr – Financial Coordinator, Mrs. Deb Eckelberger – Director of Business Outreach, Mrs. Laurie Baker – Grant Manager, Mrs. Merrilynn Marsh – Grant Writer, Mr. Jason Reagle – TRA Solicitor, Mr. Larry Manross – City Manager, Mrs. Esther Smith – Mayor, Mr. Rick Clayton – Maloney, Reed & Scarpitti and Mr. Mark Heim – Lightning Strike Productions.

Mrs. Ruot called the meeting to order at 12:03 p.m.

1. Public Comments:

2. Approval of the Minutes February 6, 2017 Regular Meeting and the Treasurer’s Reports from February 28, 2017.

Mrs. Ruot asked for a motion to approve the Minutes of the February 6, 2017 Regular Meeting and the Treasurer’s Reports from February 6, 2017. With a motion made by Mr. Thompson and a second by Mrs. Neely the Minutes and Treasurer’s reports were accepted as presented. Motion carried.

3. Bills and Communications:

4. Old Business:

4.1 Towne Square Update

Mr. Becker explained the 2nd floor is basically complete just a few more pieces of carpet to be laid down, the elevator was inspected and approved by Labor & Industry, conference room tables and chairs are in, 75% of the conference room electronics are installed and the internal staircase should be completed by March 8th. Mr. Becker stated plans are being made to hold an Open House at Towne Square the end of March.

4.2 Street Light Project Phase III Update

Mr. Becker stated there is a preconstruction meeting being held on March 7th at 1:00 p.m.

4.3 NW Greenways Block Grant for the Titusville Trail Expansion Feasibility Study

4.4 NW Greenways Block Grant for the Bicycle Suitability Map Plan

Mr. Becker stated the RFP for the Trail Expansion Feasibility Study and the Bicycle Suitability Map Plan have been submitted to DCNR and NW Commission for approval.

4.5 C2P2 DCNR Grant for the Queen City Trail to Town Route

The RFP for this project will be going out as soon as the contract for the grant is received.

5. New Business:

5.1 Presentation of the 2016 Audit by Rick Clayton of Maloney, Reed & Scarpitti

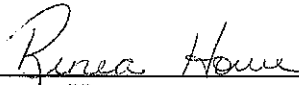
Mr. Clayton of Maloney, Reed & Scarpitti gave a brief explanation of the 2016 Audit and stated the audit was clean.

Mrs. Ruot asked for a motion to accept the 2016 Audit as presented. With a motion made by Mr. Come and a second by Mr. Coleman, the 2016 Audit was accepted as presented. Motion carried.

6. Adjournment:

Mrs. Ruot asked for a motion to adjourn the meeting. With a motion made by Mr. Coleman the meeting was adjourned at 12:20 p.m.

Respectfully submitted,



Renea Howe
Recording Secretary

Mr. James E. Come
Secretary