

Pursuant to due and proper notice in accordance with the Bylaws of the Authority accordance with the Bylaws of the Authority and Statute of the Commonwealth of Pennsylvania, the Board of Directors of the Redevelopment Authority of the City of Titusville met at 12:00 P.M. Monday, May 2, 2016, at 701 E. Spring Street, Bldg. #4, 2nd Floor, Titusville, Pennsylvania. Present were: Mrs. Char Ruot – Chairman, Mr. Steve Coleman – Vice-Chairman, Mr. James Come – Secretary, Mrs. Jill Neely – Treasurer, Mr. Joe Thompson – Asst. Secretary/Treasurer, Mr. James Becker - TRA Executive Director, Mrs. Renea Howe – Secretary, Mrs. Kristen Kerr – Financial Coordinator, Mrs. Deb Eckelberger – Director of Business Outreach, Mrs. Merrilynn Marsh – Grant Writer, Mrs. Laurie Baker – Grant Manager, Mr. Jason Reagle – Solicitor, Mr. Larry Manross – City Manager, Mrs. Esther Smith – Mayor and Mr. Mark Heim – Lightning Strike Productions.

Mrs. Ruot called the meeting to order at 12:00 p.m.

1. Public Comments:

2. Approval of the Minutes of the April 4, 2016 Regular Meeting and the Treasurers Reports from March 31, 2016.

With a motion made by Mr. Thompson and a second by Mr. Come, the Minutes of the April 4, 2016 Regular Meeting and the Treasurers Reports from March 31, 2016 were accepted as presented. Motion carried.

3. Bills and Communications:

3.1 Reagle, Felton & Smith – purchase of 666 E. Spruce St. – 2014 CDBG Res. Demo. \$415.50

Mr. Becker explained the payment to Reagle, Felton & Smith is for the purchase of the property located at 666 E. Spruce St. paid for with 2014 CDBG Residential Demotion funds.

Mrs. Ruot asked for a motion to approve payment to Reagle, Felton & Smith for the purchase of 666 E. Spruce St. 2014 CDBG Res. Demo. project. With a motion made by Mr. Coleman and a second by Mr. Thompson, payment to Reagle, Felton & Smith for the purchase of 666 E. Spruce St. was approved. Motion carried.

Mrs. Neely joined the meeting at this time.

4. Old Business:

4.1 TOP Construction Update

Mr. Becker stated the steel contractors have completed the eastern side of the building, building #16 is done the loading dock areas are done and RTI will be signing a lease within the next week for building #16. The contractors are still working on the western side and there is some electrical work that needs to be completed.

4.2 Towne Square Update

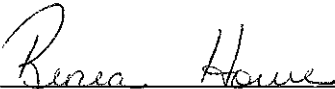
Mr. Becker explained the electric, HVAC and plumbing are all roughed in on the 2nd and 3rd floor, the sprinkler contractors should be on sight within the week, 1600 sheets of drywall have been delivered and the office spaces on the 2nd floor are 90% completed with drywall. The framing on the 3rd floor is almost complete for the space that we know we need for right now.

5. New Business:

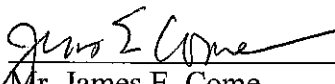
6. Adjournment:

Mrs. Ruot asked for a motion to adjourn the meeting. With a motion made by Mr. Thompson the meeting was adjourned at 12:05 p.m.

Respectfully submitted,



Renea Howe
Recording Secretary



Mr. James E. Come
Secretary