

Pursuant to due and proper notice in accordance with the Bylaws of the Authority accordance with the Bylaws of the Authority and Statute of the Commonwealth of Pennsylvania, the Board of Directors of the Redevelopment Authority of the City of Titusville met at 12:00 P.M. Monday, May 1, 2017, at 701 E. Spring Street, Bldg. #4, 2nd Floor, Titusville, Pennsylvania. Present were: Mrs. Char Ruot – Chairman, Mr. Steve Coleman – Vice-Chairman, Mrs. Jill Neely – Treasurer, Mr. Joe Thompson – Asst. Secretary/Treasurer, Mr. James Becker - TRA Executive Director, Mrs. Renea Howe - Secretary, Mrs. Laurie Baker – Grant Manager, Mrs. Kristen Kerr – Financial Coordinator, Mrs. Merrilynn Marsh – Grant Writer, Mr. Jason Reagle – Solicitor and Mr. Mark Heim – Lightning Strike Productions.

Mrs. Ruot called the meeting to order at 12:00 p.m.

1. Public Comments:

2. Approval of the Minutes April 3, 2017 Regular Meeting and the Treasurer’s Reports from April 30, 2017.

Mrs. Ruot asked for a motion to approve the Minutes of the April 3, 2017 Regular Meeting and the Treasurer’s Reports from April 30, 2017. With a motion made by Mr. Coleman and a second by Mrs. Neely the Minutes and Treasurer’s reports were accepted as presented. Motion carried.

3. Bills and Communications:

3.1	Titusville Herald – 2014 CDBG Residential Demo	\$ 353.00
3.2	Greenman-Pedersen, Inc. – 2014 CDBG Street Lights Phase III	<u>\$1590.00</u>
	TOTAL:	\$1943.00

Mrs. Ruot asked for a motion to approve the payments to the Titusville Herald for the 2014 CDBG Residential Demolition RFP for \$353.00 and to Greenman-Pedersen, Inc. for the 2014 CDBG Street Light Phase III for \$1590.00. With a motion made by Mr. Thompson and a second by Mrs. Neely, payments to Titusville Herald for \$353.00 and Greenman-Pedersen, Inc. for \$1590.00 was approved. Motion carried.

4. Old Business:

4.1 Towne Square Update

Mr. Becker stated some events are starting to take place back in the Towne Square Conference Rooms, two tenants ready to sign their lease and one other one in negotiations for space on the 3rd floor.

4.2 Street Light Project Phase III Update

Mr. Becker stated all the materials have been ordered and should arrive within 4-5 weeks.

4.3 Award Bid for the Trail Expansion Feasibility Study Bicycle Suitability Map & Plan

Mrs. Marsh stated TRA received 7 Bids for this project from Weber Murphy Fox - \$49,960, Michael Baker - \$44,000, Stiffler McGraw/Pashek - \$52,240 plus hourly, Mackin Engineering - \$29, 800, Current Environmental - \$30,000, Klavon Design Associates - \$127,322.70 and Senate Engineering - \$49,000. Each bid received was reviewed and ranked based on several different categories with Weber Murphy Fox scoring the highest. Mr. Becker’s recommendation to the Board is to award the Bid to Weber Murphy Fox for \$49,960.

Mrs. Ruot asked for a motion to award the bid for the Trail Expansion Feasibility Study Bicycle Suitability Map & Plan to Weber Murphy Fox for \$49,960. With a motion made by Mr. Thompson and a second by Mr. Coleman, the bid for the Trail Expansion Feasibility Study Bicycle Suitability Map & Plan was awarded to Weber Murphy Fox for \$49,960. Motion carried.

4.4 C2P2 DCNR Grant - Queen City Trail to Town Route Update

Mrs. Marsh stated we are going through all the preliminary paperwork with DCNR and waiting to hear from them.

5. New Business:

5.1 Lending Committee for USDA IRP

Mr. Becker stated TRA is a recipient of USDA IRP Funds and a Lending Committee is needed for this program to review loan applications on behalf of TRA to make recommendations to the TRA Board. Mr. Becker suggested Mr. Coleman, Mr. Come and Mrs. Neely as the committee members.

Mrs. Ruot asked for a motion to approve the Lending Committee for USDA IRP with Mr. Coleman, Mr. Come and Mrs. Neely as members. With a motion made by Mr. Coleman and a second by Mrs. Neely the USDA IRP Lending Committee was approved. Motion carried.

6. Other Business:

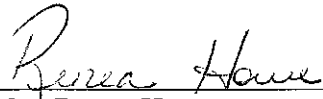
6.1 Erie Insurance Lawsuit

Mr. Becker asked Mr. Reagle to discuss the announcement of the Lawsuit filed by Erie Ins. Mr. Reagle stated TRA was the insured, not the ones that have filed the lawsuit and Erie Ins. has every right to try and recoup any of the money that they paid out in claims. TRA has done everything they are required to do by providing relative facts pertaining to the incident.

7. Adjournment:

Mrs. Ruot asked for a motion to adjourn the meeting. With a motion made by Mr. Thompson the meeting was adjourned at 12:17 p.m.

Respectfully submitted,



Mrs. Renea Howe
Recording Secretary



Mrs. Jill Neely
Treasurer