

Pursuant to due and proper notice in accordance with the Bylaws of the Authority accordance with the Bylaws of the Authority and Statute of the Commonwealth of Pennsylvania, the Board of Directors of the Redevelopment Authority of the City of Titusville met at 12:00 P.M. Monday, October 3, 2016, at 701 E. Spring Street, Bldg. #4, 2nd Floor, Titusville, Pennsylvania. Present were: Mrs. Char Ruot – Chairman, Mr. Steve Coleman – Vice-Chairman, Mr. Jim Come - Secretary, Mrs. Jill Neely – Treasurer, Mr. Joe Thompson – Assistant Secretary/Treasurer, James Becker - TRA Executive Director, Mrs. Renea Howe – Secretary, Mrs. Deb Eckelberger – Director of Business Outreach, Mrs. Laurie Baker – Grant Manager, Mrs. Merrilyn Marsh – Grant Writer, Mr. Jason Reagle – Authority Solicitor and Mr. Mark Heim – Lightning Strike Productions.

Mrs. Ruot called the meeting to order at 12:01 p.m.

1. Public Comments:

2. Approval of the Minutes September 12, 2016 Regular Meeting and the Treasurer’s Reports from August 31, 2016.

With a motion made by Mr. Come and a second by Mr. Thompson, the Minutes of the September 12, 2016 Regular Meeting and the Treasurer’s Reports from August 31, 2016 were accepted as presented. Motion carried.

3. Bills and Communications:

3.1	City of Titusville – Fire Truck -	2014 CDBG -	\$91,059.47
		2015 CDBG -	<u>\$212,940.53</u>
		TOTAL:	\$304,000.00

Mr. Becker explained the bill to the City of Titusville was for reimbursement of the purchase of the new fire truck. The truck was purchased with funds from the 2014 and 2015 CDBG programs.

Mrs. Ruot asked for a motion to approve payment to the City of Titusville for the Fire Truck in the amount of \$304,000.00. With a motion made by Mr. Coleman and a second by Mrs. Neely, payment in the amount of \$304,000.00 to the City of Titusville was approved. Motion carried.

4. Old Business:


4.1 Towne Square Update

Mr. Becker explained the contractors are continuing with the drywall on the 2nd floor, Ottis Elevator Co. will be starting demolition of the existing elevator to prepare for the installation of the new elevator within the next couple of weeks, Grise Audio has everything finished up except hanging the TVs in the conference rooms, Country Carpet Barn is on site installing the tile in the restrooms on the second floor and the HVAC and electrical work are all roughed in on both floors and the sprinklers are engineered and should start being installed within the next week.

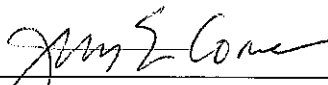
5. Adjournment:

Mrs. Ruot asked for a motion to adjourn the meeting. With a motion made by Mr. Thompson the meeting was adjourned at 12:05 p.m.

Respectfully submitted,



Renée Howe
Recording Secretary



Mr. James E. Come
Secretary