

Pursuant to due and proper notice in accordance with the Bylaws of the Authority accordance with the Bylaws of the Authority and Statute of the Commonwealth of Pennsylvania, the Board of Directors of the Redevelopment Authority of the City of Titusville met at 12:00 P.M. Monday, July 6, 2015, at 701 E. Spring Street, Bldg. #4, 2nd Floor, Titusville, Pennsylvania. Present were: Mrs. Char Ruot – Chairman, Mr. Stephen Coleman – Vice Chairman, Mr. James Come – Secretary, Mrs. Jill Neely – Treasurer, Mr. Joseph Thompson – Assistant Secretary/Treasurer, Mr. James Becker - TRA Executive Director, Mrs. Deb Eckelberger – Business Outreach Coordinator, Mrs. Renea Howe – Staff Secretary, Mrs. Kristen Kerr – Financial Coordinator, Mr. Jason Reagle – Solicitor, Mr. Larry Manross – City Manager, Mrs. Esther Smith – Mayor and Mrs. Mary Hill – Titusville Herald.

Mrs. Ruot called the meeting to order at 12:04 p.m.

1. Public Comments:

2. Approval of the Minutes of the June 1, 2015 Regular Meeting and the Treasurers Reports from May 31, 2015.

With a motion made by Mr. Come and a second by Mrs. Neely, the Minutes of the June 1, 2015 Regular Meeting and the Treasurers Reports from May 31, 2015 were accepted as presented. Motion carried.

3. Bills and Communications:

3.1	A&MP Electric, Inc. – TOP 20 Series Buildings	\$ 19,800.00
3.2	Keystone Building Concepts, LLC – TOP 20 Series Buildings	\$263,935.00
3.3	Stiffler McGraw & Associates, Inc. – TOP 20 Series Buildings	\$ 60,236.36
		<u>\$343,971.36</u>

Mr. Becker explained the payments to A&MP Electric, Inc., Keystone Building Concepts, LLC and Stiffler McGraw & Associates, Inc. are payments for the work being done on the TOP 20 Series Buildings. Mr. Becker stated the work being done with the State Grant funds is completed and this portion of the project will be closed. The funds from the PIDA Loan will be used to complete the project.

Mrs. Ruot asked for a motion to approve payments to A&MP Electric, Inc., Keystone Building Concepts LLC, and Stiffler McGraw & Associates, Inc. With a motion made by Mr. Coleman and a second by Mrs. Neely, payments to A&MP Electric, Inc., Keystone Building Concepts, LLC and Stiffler McGraw & Associates, Inc. were approved. Motion carried.

4. Old Business:

4.1 Oil Creek Waterways Feasibility Study Update

Mrs. Eckelberger stated a Steering Committee meeting was held on June 17 with Mackin Engineering to discuss their findings thus far from the field study. During their study the have done several floats and

are looking for locations for landing sites along the way. Mackin has additional surveys to be completed but things are going very well and another public meeting is planned for the end of July.

4.2 Downtown Streetlight Project Update

Mr. Becker explained PennDOT did put the project out to bid and 4 bids were received by Power Contracting Co, Bronder Technical Services, Inc., Wyoming Electric & Signal Inc. and Bruce – Merrilees Electric Company. The contract was awarded by PennDOT to Power Contracting Co who had the lowest bid of \$310,878.96. Mr. Becker stated the bid came in lower than the actual grant so he has been in contact with PennDOT and the Engineers to see if additional lights could be included.

4.3 Residential Demolition Project Update

Mr. Becker stated that Lutterman Excavating has begun the demolition of 7 residential properties. These properties were acquired through judicial sale with 2012/2013 CDBG Funds and they are 234 Brooke, 220 Prospect, 812 Church Run, 328 Mt. Vernon, 205 Barber, 122 South Street and 402 W. Walnut. 720 Fleming was also purchased through judicial sale and was demolished by a controlled burn by the fire department.

4.4 TOP Construction Update

Mr. Becker stated the first phase of construction on the 20 Series Buildings is complete. We are still waiting on the PIDA Closing and once that is done the rest of the project can go out to bid. Mr. Becker stated construction will be fall of this year.

4.5 Towne Square Update

Mr. Becker stated 90% of the 1st, 2nd, and 3rd floors of Towne Square are gutted down to the wall studs. The roofing material is being delivered and should be completed within 5-6 days. Rabe Environmental has been in the building to inspect the AC/heating roof top units and the sprinkler system and said they are both good.

5. New Business:

5.1 Adopt Resolution 06-15 – New Signature Cards for Farmer’s National Bank

5.2 Adopt Resolution 07-15 – New Signature Cards for Northwest Savings Bank

Mr. Becker stated Resolution 06-15 – New Signature Cards for Farmer’s National Bank and Resolution 07-15 – New Signature Cards for Northwest Savings Bank were needed due to the change in Board Members.

Mrs. Ruot asked for a motion to adopt Resolution 06-15 – New Signature Cards for Farmer’s National Bank. With a motion made by Mrs. Neely and a second by Mr. Come, Resolution 06-15 – New Signature Cards for Farmer’s National Bank was adopted as presented. Motion carried.

Mrs. Ruot asked for a motion to adopt Resolution 07-15 – New Signature Cards for Northwest Savings Bank. With a motion made by Mrs. Neely and a second by Mr. Thompson, Resolution 07-15 – New Signature Cards for Northwest Savings Bank was adopted as presented. Motion carried with Mr. Coleman abstaining.

5.3 Get Outdoors in Titusville Contest

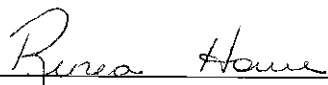
Mrs. Eckelberger stated the Get Outdoors in Titusville Contest was the Titusville Trail Town Action Team in partnership with Crawford County Convention & Visitors Bureau and Emigs Bicycle Shop of Meadville. People could enter the contest by submitting photos of themselves or their families enjoying the outdoors on the Trail Town Facebook page. 25 photos were submitted and Julie Boemmel of Pleasantville was picked as the winner through a random drawing. Julie won a \$500 gift certificate from Emigs Bicycle Shop.

6. Other Business:

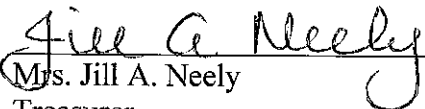
7. Adjournment:

Mrs. Ruot asked for a motion to adjourn the meeting. With a motion made by Mr. Coleman the meeting was adjourned at 12:34 p.m.

Respectfully submitted,



Renea Howe
Recording Secretary



Mrs. Jill A. Neely
Treasurer