

Pursuant to due and proper notice in accordance with the Bylaws of the Authority accordance with the Bylaws of the Authority and Statute of the Commonwealth of Pennsylvania, the Board of Directors of the Redevelopment Authority of the City of Titusville met at 11:00 A.M. Monday, September 12, 2016, at 701 E. Spring Street, Bldg. #4, 2nd Floor, Titusville, Pennsylvania. Present were: Mrs. Char Ruot – Chairman, Mr. Steve Coleman – Vice-Chairman, Mr. Jim Come - Secretary, Mr. Joe Thompson – Assistant Secretary/Treasurer, James Becker - TRA Executive Director, Mrs. Renea Howe – Secretary, Mrs. Deb Eckelberger – Director of Business Outreach, Mrs. Laurie Baker – Grant Manager, Mrs. Merrilynn Marsh – Grant Writer and Mr. Jason Reagle – Authority Solicitor.

Mrs. Ruot called the meeting to order at 11:05 a.m.

1. Public Comments:

2. Approval of the Minutes of the Minutes of the August 1, 2016 Regular Meeting and the Treasurers Reports from July 31, 2016.

With a motion made by Mr. Thompson and a second by Mr. Coleman, the Minutes of the August 1, 2016 Regular Meeting and the Treasurers Reports from July 31, 2016 were accepted as presented. Motion carried.

3. Bills and Communications:

3.1 Bert Klapec - 2014 CDBG Residential Demolition \$25,460.00

Mr. Becker explained the bill for Bert Klapec is the final payment for the 2014 CDBG Residential Demolition project. This project included 123 and 666 E. Spruce St and 422 Brook Street.

Mrs. Ruot asked for a motion to approve the payment to Bert Klapec for the 2014 CDBG Residential Demolition project. With a motion made by Mr. Come and a second by Mr. Coleman payment to Bert Klapec was approved. Motion carried.

4. Old Business:

4.2 Towne Square Update

Mr. Becker explained the elevator has been ordered and Grise Audio Visual Center has all the hard wiring done in the conference rooms for the audio visual equipment. Mudding and taping is continuing on the second floor and the third floor is all framed in.

5. New Business:

5.1 Approve the 2016-2017 TRA Budget

Mr. Becker explained the 2016-2017 TRA Budget to the board members.

After reviewing the budget and a brief discussion, Mrs. Ruot asked for a motion to approve the 2016-2017 TRA Budget. With a motion made by Mr. Come and a second by Mr. Thompson, the 2016-2017 TRA Budget was approved. Motion carried.

5.2 Ratify previous email vote concerning property issue

Mrs. Ruot asked for a motion to ratify the email vote regarding the old Northwest Consumer Discount property. With a motion made by Mr. Thompson and a second by Mr. Come, the email vote was ratified for the Northwest Consumer Discount property. Motion carried with Mr. Coleman abstaining.

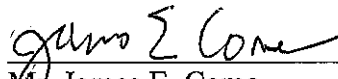
6. Adjournment:

Mrs. Ruot asked for a motion to adjourn the meeting. With a motion made by Mr. Thompson the meeting was adjourned at 11:38 a.m.

Respectfully submitted,



Renea Howe
Recording Secretary



Mr. James E. Come
Secretary