

Pursuant to due and proper notice in accordance with the Bylaws of the Authority accordance with the Bylaws of the Authority and Statute of the Commonwealth of Pennsylvania, the Board of Directors of the Redevelopment Authority of the City of Titusville met at 12:00 P.M. Monday, November 6, 2017, at 110 W. Spring Street, Towne Square, 2<sup>nd</sup> Floor, Titusville, Pennsylvania. Present were: Mrs. Char Ruot – Chairman, Mr. Steve Coleman – Vice-Chairman, Mr. Jim Come - Secretary, Mr. Thompson – Treasurer, Mr. Roger Gordon – Asst. Secretary/Treasurer, Mrs. Renea Howe - Secretary, Mrs. Laurie Baker – Deputy Director, Mrs. Kristen Kerr – Financial Coordinator, Mrs. Esther Smith – Mayor and Mr. Larry Manross – City Manager.

Mrs. Ruot called the meeting to order at 12:00p.m.

**1. Public Comments:**

**2. Approval of the Minutes August 14, 2017 Reorganization Meeting, Regular Meeting and the Treasurer's Reports from August 31, 2017.**

Mrs. Ruot asked for a motion to approve the Minutes of the August 14, 2017 Reorganization Meeting, Minutes of the August 14, 2017 Regular Meeting and the Treasurer's Reports from August 31, 2017. With a motion made by Mr. Thompson and a second by Mr. Coleman the Minutes and Treasurer's reports were accepted as presented. Motion carried.

**3. Bills and Communications:**

**4. Old Business:**

**4.1 Towne Square Update**

Mrs. Baker stated the additional space is completed in Suite 308 for Los Scales Law Firm and also the cabinets and countertops have been installed in both kitchens, we are just waiting on the plumber to come back and connect the water.

**4.2 Street and Trail Signs Update**

Mrs. Baker explained the new entrance sign by Titusville Insurance is up, the old one still needs to be removed.

**4.3 Street Light Project Phase III Update**

Mrs. Baker stated this phase is completed and this closes out the last CDBG Project.

**4.4 Trail Expansion Feasibility Study Bicycle Suitability Map & Plan Update**

Mrs. Baker explained TRA is still waiting to receive the draft documents so this project can move forward.

**4.5 C2P2 DCNR Grant - Queen City Trail to Town Route Update**

Mrs. Baker stated we will be sending out the RFP for a design consultant within the next couple weeks.

#### 4.6 Oil Creek Water Trail Update

Mrs. Eckelberger stated this project is completed and the Water Trail Association will now meet every other month.

#### 4.7 Deputy Directors

Mrs. Ruot stated the initial 90 Day period for the Deputy Directors is up and Mrs. Ruot made a motion to have the Deputy Directors continue until further notice. With a second by Mr. Coleman, the motion to have the Deputy Directors continue until further notice is approved. Motion carried.

#### 5. New Business:


#### 6. Other Business:

The next TRA meeting will be held on February 5, 2018 at 12:00 p.m.

#### 7. Adjournment:

Mrs. Ruot asked for a motion to adjourn the meeting. With a motion made by Mr. Thompson the meeting was adjourned at 12:09 p.m.

Respectfully submitted,



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Mrs. Renea Howe  
Recording Secretary



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Mr. James Come  
Secretary