

Pursuant to due and proper notice in accordance with the Bylaws of the Authority accordance with the Bylaws of the Authority and Statute of the Commonwealth of Pennsylvania, the Board of Directors of the Redevelopment Authority of the City of Titusville met at 12:00 P.M. Monday, March 2, 2015, at Towne Square, 4<sup>th</sup> Floor Board Room, 110 West Spring Street, Titusville, Pennsylvania. Present were: Mrs. Char Ruot – Chairman, Mr. Stephen Coleman – Vice Chairman, Mr. James Come – Secretary, Mrs. Jill Neely – Assistant Secretary/Treasurer, Mr. James Becker - TRA Executive Director, Mrs. Deb Eckelberger – Business Outreach Coordinator, Mrs. Renea Howe – Staff Secretary, Mrs. Kristen Kerr – Financial Coordinator, Mr. Jason Reagle – Authority Solicitor and Mrs. Esther Smith – Mayor.

Mrs. Ruot called the meeting to order at 12:00 p.m.

**1. Public Comments:**

**2. Approval of the Minutes of the February 2, 2015 Regular Meeting and Treasurer's Reports of January 31, 2015.**

With a motion made by Mr. Coleman and a second by Mr. Come, the Minutes of the February 2, 2015 Regular Meeting and the Treasurer's Reports of January 31, 2015 were accepted as presented. Motion carried.

**3. Bills and Communications:**

**4. Old Business:**

**4.1 TOP Construction Update**

Mr. Becker stated the TOP 20 Series construction is ongoing.

**5. New Business:**

**5.1 New TRA Board Member Request**

Mr. Becker explained with the passing of Jim Nystrom, the TRA Board now has a vacant seat and stated Mayor Smith would be appointing a new member to finish out Mr. Nystrom's term which ends in June of 2019. Mr. Becker stated the Mayor wanted input from the current Board members and asked them to please submit any names they would like to have considered for the position to the Mayor. Mr. Becker stated TRA, with the Board's approval, would be sending a letter requesting the Mayor to appoint a new board member.

Mrs. Ruot asked for a motion approving the Authority to submit a letter to the Mayor requesting the appointment of a new TRA Board member. With a motion made by Mrs. Neely and a second by Mr. Come, the Board approved submitting a letter to Mayor Smith requesting her to appoint the new TRA Board member. Motion carried.

**6. Other Business:**

**7. Adjournment:**

Mrs. Ruot asked for a motion to adjourn the meeting. With a motion made by Mr. Come the meeting was adjourned at 12:13 p.m.

Respectfully submitted,



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Renea Howe  
Recording Secretary



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Mr. James Come  
Secretary